

ARRAIGNMENT

- Defendant completes rights form and/or right to counsel form
- Defendant is told of the charges filed-this is not the time to tell the Judge details about the case.
- Judge reviews rights and how defendant wants to proceed concerning representation.
- If the charges include domestic violence a determination is made if a protective order should be issued.
- Defendant enters plea.

PLEA OF NOT GUILTY

- Case is scheduled for Pre-Trial Conference
- If defendant is representing themselves, directed to contact the City/State Prosecutor to discuss resolution and discovery.
- If defendant is appointed a public defender or hiring their own attorney, they are directed to stay in contact with that attorney to discuss resolution options

PRE-TRIAL CONFERENCE/DISPOSITION

- Parties indicate if a resolution has been reached.
- If parties reach an agreement prior to Pre-Trial Conference, an agreement is filed to the Court for Judge's approval and Pre-Trial Conference is canceled.
- If parties reach an agreement at the Pre-Trial, then it is stated in court and approved by the Judge. Judge may approve all or part of the agreement. If a resolution includes entering a guilty or no contest plea the defendant is given the option to be sentenced that day or come back for sentencing.
- If no resolution is made, the matter is set for Bench or Jury Trial.

BENCH OR JURY TRIAL

- Evidence presented by both sides.
- Determination made if defendant is guilty or not guilty
- If found not guilty the case ends.
- If found guilty, defendant is given the option to be sentenced same day or come back for sentencing.

PLEA OF GUILTY OR NO CONTEST

- Defendant is given the option to be sentenced same day or come back for sentencing.

SENTENCING

- Judge imposes combination of fine, treatment and/or jail time.

APPEAL

- Parties can appeal a court decision within 28 days of sentencing by submitting a written notice of appeal to the Justice Court.
- Case will be transferred to the District Court and they will create a new case. Parties should contact the District Court for information on court dates for the appeal