



REQUEST FOR PROPOSALS (RFP)

Bids Due: by 4:00 pm April 9, 2024

Request for written proposals for the following services for Iron County

Provide proposal for the following location

**Iron County Children's Justice Center (CJC),
1548 E 5250 N, Enoch City**

Asphalt Parking Lot & Driveway

- Over excavate and dispose of 30" of under soils (~2,183 yds.)
- Woven 200lb tensile strength road fabric – (~ 23,586 Sq. Ft.)
- Sub-base of A1A - 18" (~1,310 yds.)
- Road base - 6" (~437 yds.)
- Asphalt – 2.5" (~182 yds.)
- Fog Seal
- (1) 4' X 24.5' Cross Gutter
- (1) 24"X50' Culvert
- Rolled Curb and Gutter around building
- L Curb per Design Plan (~1,100')
- Sidewalk per Design Plan 4'X160'
- Parking Striping

Construction Documents

Construction grading plans are available at:
Iron County Building and Zoning Department
82 North 100 East, Suite 102,
Cedar City, UT

Site Inspection and Questions

To set up a site inspection Contact Richard Wilson Iron County Engineer
435-477-2373 between 8:00 am and 4:00 pm

Project Description

All Material, Labor, and Fees for the completion of the following bids to be broken down as follows:

Bid 1 - Driveway (~625' X 25')

- Removal and disposal of 30" of sub-soils
- Compact and level sub-soils
- Woven road fabric
- A1A sub-base
- Road Base
- Install and Compact 4.0 inches of Hot Mix Asphalt
- Fog Seal
- 4' X 24.5' Cross Gutter
- 24" X 50' Culvert

Bid 2 - Parking Lot 1 (West Side ~43' X 87')

- Removal and disposal of 30" of sub-soils
- Compact and level sub-soils
- Woven road fabric
- A1A sub-base
- Road Base
- Install and Compact 4.0 inches of Hot Mix Asphalt
- Fog Seal
- Striping to follow grading plan pattern
- High gloss Hwy grade paint

Bid 3 - Parking Lot 2 (East Side ~60' X 87')

- Removal and disposal of 30" of sub-soils
- Compact and level sub-soils
- Woven road fabric
- A1A sub-base
- Road Base
- Install and compact 4.0 inches of Hot Mix Asphalt
- Fog Seal
- Striping to follow grading plan pattern
- High gloss Hwy grade paint

Bid 4 – L Curb & Sidewalk per Design Plan

- L Curb (~1,100')
- 4' Sidewalk (~160')
- Removal and disposal of 24" of sub-soils
- 18" A1A sub-base & 6" Road Base

Scope of Work

The scope of work will include, but not be limited to, the following functions:

- Contractor Responsible for all measurements to determine materials
- The building(s) may be occupied during work. Contractor responsible to coordinate work.

- Contractor responsible to transport and dispose of all construction debris to an approved disposal site other than the county dumpsters
- Contractor to meet and work with County staff and end users to determine and meet the objectives of the project
- Any changes to project or products being used from bid documents will need to be approved in writing with the Iron County Maintenance Supervisor

Length of project and project schedule

- Project must be completed by timeline agreed upon with County CJC Supervisor & County Engineer
- Successful bidder must be able to complete the work in the timelines that have been set.
- Disruption of offices to be kept to a minimum.
- Work area to be blocked off to prevent harm to employees and patrons of the buildings.
- There shall be nothing implied in the project that indicates future work for the awarded contractor beyond the scope of this single project.

Information Required in the Proposal

- Name, telephone number and physical address of contractor
- Provide a copy of the company's Utah State Contractors license number
- Provide a copy of the company's or individual's business license
- Provide proof of liability insurance one million (\$1,000,000) minimum
- Provide evidence of worker's compensation
- Provide a cost breakdown of labor and materials, and the brand of materials to be used
- Provide an estimated time of completion for the project
- Provide any information you feel is unique to your company in conducting this type of work in regard to value pricing, etc.
- Successful bidder must be an equal opportunity employer that does not discriminate against any individual due to race, color, religion, gender, age or national origin in regard to employment, compensation, promotion and discipline
- Provide an explanation of warranties for materials and labor

Bid Questions

- Any questions pertaining to the RFP shall be directed to Rich Wilson, Iron County Engineer (contact info on next page) by April 4, 2024
- Discussions may be conducted with responsible contractor(s) who submit a proposal determined by the Iron County Engineer to be reasonably susceptible of being awarded the contract. For the purpose of assuring a full understanding of and responsiveness to solicitation requirements
- Contractors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals, and revisions may be permitted after submission and prior to the closing date and time that bids will be accepted

- In conducting discussions, there shall be no disclosure of any information derived from a proposal submitted by competing contractors

RFP Response Schedule

- Release of RFP March 29, 2024
- Deadline for submission of questions April 4, 2024
- Deadline for all submissions in response to RFP April 9, 2024
- Review of Bids April 11, 2024
- Notification to selected firm April 15, 2024

Submittal Information

- All bid materials shall be in an 8.5” x 11” format.
- All information requested in the RFP shall be addressed in the proposal
- Proposals are due by **4:00 pm on April 9, 2024**, and shall be submitted to:

Mail or Deliver
Richard Wilson
Iron County Engineer
82 North 100 East Suite 104,
Cedar City, Utah 84720

Email: rwilson@ironcounty.net

Contact phone number: (435) 477-2373

Review of Bids

Date: April 11, 2024

Time: 9:00 am

Location: Iron County Building and Zoning Department Conference Room
82 North 100 East, Suite 102,
Cedar City, Utah 84720

Reserved Rights

- Award of contract shall be made to the submitter whose bid is determined to be the most responsible and advantageous to the County, considering pricing, materials, and the evaluation factors set forth in the request for bid.
- The request for bid is not to be considered a commitment of any kind, for payment or costs incurred in the submission of a bid or for any cost incurred prior to the execution of a formal contract with Iron County
- Iron County reserves the right to accept or reject any or all bids or proposals